Emergency School Closures

In the event of severe weather we always endeavour to keep the school open, however some staff have to travel a considerable distance to get to school, many across country lanes. If the Headteacher feels they cannot open the school safely for the children, they have to notify County Hall who will then inform the local radio stations and website below.

It is therefore important that **if we do have severe weather conditions, visit the School Closures website. This information is alos posted on the school website as early as possible and sent out via Parentmail.**

Norfolk County Council

Emergency School Closure in Bad Weather - Advice for Parents

School: Poringland Primary School and Nursery

Please check your mobile for a text from school

Please check your emails for a message via Parent Mail

Please access the Emergency Closures list via the following link: http://www.poringlandprimary.co.uk/parents/emergency-school-closures/

Go to the Norfolk Schools website http://www.schools.norfolk.gov.uk and select 'Emergency School Closures'

Go to: http://www.schoolclosures.norfolk.gov.uk

School contact details

Poringland Primary School and Nursery
The Footpath
Poringland
Norfolk
NR14 7RF

Telephone: 01508 492530

Poringland Primary School and Nursery

Welcome to Reception 2024





The vision for our school means that we want:

Happy

Active

Inspired



Healthy

All children will leave Poringland:

with a desire to learn, inspired by innovative teaching and active learning;

with the skills and self-belief to enable them to succeed;

with the confidence to solve problems, welcome challenges and to be independent learners, who have a love for learning.

Children will understand the importance of a healthy, active lifestyle. They will have a respect for others and a sense of moral responsibility as citizens in a modern world.

The values for our school means that at Poringland Primary School and Nursery all staff and children are ***respectful, kind and honest***.

Poringland Primary School and Nursery will be known for its caring, supportive environment; a school where staff are valued and respected, who work together tirelessly to ensure everyone reaches their potential, both children and adults.

The Early Years Foundation Stage Curriculum – Nursery and Reception

Children starting at School are eager to find out about the world and are trying to make sense of it. Our aim is to welcome the children into a warm, caring and secure atmosphere where they will have the opportunity to explore and discover in order to understand. Children are given opportunities to talk about, and listen to, real, meaningful and imaginative situations in order to sequence and develop their thoughts. They are encouraged to think about what they are saying and to listen to others.

The curriculum is based on the government's Early Years Foundation Stage (EYFS). The Early Years Foundation Stage Curriculum Framework is based around three different themes:

The learning characteristics:

playing and exploring

active learning

creating and thinking critically





The prime areas of learning:

Communication and Language: Listening and Attention; Understanding; Speaking

Physical Development: Moving and Handling; (Gross and Fine motor skills), Health and Self-care

Personal, Social and Emotional Development: Making relationships; Self-confidence Self-awareness; Managing Feelings and Behaviour

The specific areas of learning:



Literacy: Reading; Writing

Mathematics: Number; Shape, Space, & Measures

Understanding the World: People and Communities; The World; Technology

Expressive Arts and Design: Exploring and Using Media and Materials; Being Imaginative

Phonics

At Poringland we use FFT—Success for All phonics program. This systematically teaches the phonics sounds needed for reading and writing. As soon as the Government Baseline assessments are completed, we start teaching phonics, on average 4 sounds a week to start off with, with an assessment and consolidation week at the end of each teaching block. We support you with videos and activities on Tapestry and by sending resources for you and your child to use together at home.

Reading books will only be sent home with your child once they know the sounds and are able to segment and blend independently.
Reading isn't a rush and a race.
The more that they hear words and sounds, the quicker your child will be able to read cvc words independently.
Robot talking will help support your child in their reading s-a-t. By incorporating this into questions or sentences at home will help them to become more familiar with the individual sounds and that this is how words are formed.
Reading will take place in groups at school and individually to begin with, but then it is our expectation that you will hear your child read every night at home. Books will be changed once a week, but need to be kept in bookbags everyday.
Keep reading books to your child from home/library together too. Discuss what could happen, what did happen and why, what could happen next etc.

EYFS curriculum:

Autumn	Spring	Summer
Festivals: Diwali, Halloween, Bonfire night, Remembrance day, Harvest festival, Hanukah, Christmas St Andrews Day (For example)	**Festivals:** Chinese new year, Shrove Tuesday, Mothering Sunday, Eid, St David's Day, Easter, St Patrick's Day, Holi, Ramadan, St George's Day,	**Festivals:** World Refugee Day, Independence day, International yoga day, Father's Day, Healthy eating week, alk to school week.
Theme: **Summer to Autumn Autumn to Winter**	**Theme:** **Winter to Spring**	**Theme:** **Spring to Summer**

Learners

All children will leave Poringland: with a desire to learn, inspired by innovative teaching and active learning; with the skills and self-belief to enable them to succeed; with the confidence to solve problems, welcome challenges and to be independent learners, who have a love for learning. Children will understand the importance of a healthy, active lifestyle. They will have a respect for others and a sense of moral responsibility as citizens in a modern world. Poringland Primary School and Nursery will be known for its caring, supportive environment; a school where staff are valued and respected, who work together tirelessly to ensure everyone reaches their potential, both children and adults.





EYFS (Early Years Foundation Stage) Nursery and Reception

At Poringland, we have one Nursery classroom, with 2 sessions per day, providing places for up to 26 children per session, with a Teacher, Nursery Nurse and Teaching Assistant. Nursery staff work closely with the Reception team in EYFS to make sure that learning is relevant, active and fun. There are 2 Reception classes, each with around 30 children in them. Teachers in EYFS ensure children develop across the 17 areas of the curriculum and that the learning in centred around the seasons and the various festivals that are celebrated worldwide throughout the year. Staff also look for opportunities to adapt the teaching to moments and experiences that children may share on any given day. (Nursery entrance pictured below).



Meet the EYFS staff (correct at time of publication)

Mrs Jackson – Barnby class teacher and EYFS lead (Tuesday out of class).

Mrs Dewing – Filby class teacher

Ms Henning,- Teaching assistant Filby Tuesday –Friday

Mrs Buttolph– Teaching assistant Filby Monday all day and Wednesday afternoon. Interventions in both classes on other days.

Mrs Routledge— EYFS Teaching Assistant

Ruth– Teaching assistant Barnby Monday-Thursday

Ms Thompson and Ms Loasby – lunchtime staff

Occasionally we will be covered by supply teachers and teaching assistants due to courses and illness.

Drop off and Pick Up Times for Reception:

At the time of publication, all children arrive at school any time between **8.35am and 8.45am.**

The gates will be opened at **8.30am** and locked at **9.00am**. If you are late, then please report to the office.

Children can be collected at any time between **2.55pm and 3.00pm**. The gates will be opened at 2.50pm and locked at 3.10pm. Please leave the premises promptly.

We will give you a form to complete when your child starts with details of who can collect your child(ren) and whether they will be collected by X-Tra time or a childminder. We cannot let your child go with anyone that isn't on the list for safeguarding purposes.

Our day/week in Reception.

(However, there is never what you can call a 'typical day' in EYFS!)

8:35-8:45 Children arrive, put their belongings away and chose from activities on tables. The teacher takes the register as we greet the children.
9:00 Tidy up and sit on the carpet for Phonics
then free-flow snack, handwriting and free choice time.
10:00-10:15 Playtime on the infant playground (both Reception classes together)
10:15 We all come to the carpet with water bottles, for teaching, a story or big board
then get busy- free flow snack, free choice play, adults make observations, moving on learning by joining in the play or work with small groups on an activity.
11:20 Tidy up then daily reading lesson on the rug in pairs.
Followed by a story/teaching until
12:00 Ms Loasby or Ruth MSA (Barnby) and Mrs Thompson (Filby) arrives to take over for lunchtime andtake the children out on the playground. 12.20pm line up to come into the classroom to eat lunch.
1pm We all come to the carpet for the register. Teaching/story/big board then get busy - observations/moving on learning

Some of our afternoons can be different -
Welly Wednesday - 1.30 – 2:30 Activities in the woods in wellies
Thursday PE in Studio
Friday 1:30- 2:30 Playground activities
2:15/2:30 Tidy up. Songs/dances/yoga/story/mindfulness
2:50 Children collect their coats and bookbags ready for going home.
3pm Parents collect







Behaviour expectations

In our school behavior policy, we have three main sayings that the children can recite back to us regarding behavior for learning.

For EYFS these are:



Good looking



Good listening



Good sitting

We promote kindness, manners and respect at all times as well as rules to keep ourselves and others safe.

Homework

Although we won't term it 'homework' opting for the term 'home learning' in Early Years, our weekly Tapestry post informs you about our learning for the coming week, together with home learning ideas for you to support and imbed your child's learning. Videos will be posted on Tapestry with the weekly sounds for you to watch with your child.
When your child gets a reading book, it is our expectation that you hear your child read every night and practice the phonic sounds taught.
Playing with your child, talking to them and reading to them every day is really important in your child's development.
Tapestry is a two way process. Please add your own observations and family events, trips etc. This helps us to build a fuller more rounded picture of your child.
Occasionally we will ask you to bring something in from home, or post a particular photo.

Attendance

The pupils' high motivation is reflected in our good attendance record. We rely on parents to inform us if there is a need for a child to be absent. SLT monitor attendance closely and if a child becomes a persistent absentee (attendance falls below 90% for any reason) an initial email to parents and carers will be sent out outlining the schools' concerns. If there has been no improvement, the school will contact the family to arrange a meeting. Unfortunately, if attendance continues to be a concern, the attendance team at orfolk County Council will be notified. However, we work tirelessly at Poringland Primary and Nursery to ensure we can support families to maintain good attendance.

Absence from school

If your child is absent from school, you should contact the School Office before 8.45am on the first day of absence. There is an answerphone service where you will be able to leave details of your child's name, class and reason for absence. Please be aware that in the event of diarrhoea or vomiting your child should not return to school any earlier than 48 hours from the last episode.

Please also inform us of any appointments occurring during school time e.g. hospital.

Any time missed from school has an effect on your child's learning, and we hope that you arrange family holidays within the usual holiday periods. Holiday during term time cannot be authorised. An application for time off school should be made using a 'Leave of Absence' form (available from the school office or from the website). Please state clearly the intended destination, as it may be necessary for those travelling abroad to quarantine on their return to the UK.

Lateness

If your child arrives late, they should report to the office. Please help your child to be punctual. It is important that they develop good routines as persistent lateness affects a child's education. Those who are frequently late will receive a letter from the Headteacher seeking an explanation.

Authorised/unauthorised absences

At Poringland we aim for zero unauthorised absence and always expect explanation for absences. Parents must request permission from the Headteacher for time off during school time. This is done by completing a form available from the school office or our website.

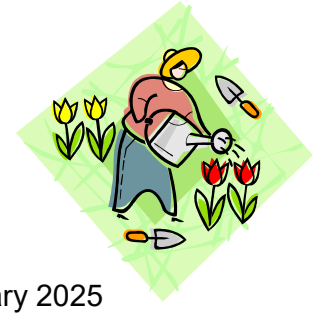
Autumn term



- Wednesday 4 September - Thursday 24 October 2024
- Half-term holiday: Friday 25 October - Friday 1 November 2024
- Monday 4 November - Friday 20 December 2024

Christmas holiday: Monday 23 December 2024 - Monday 6 January 2025

Spring term



- Tuesday 7 January - Friday 14 February 2025
- Half-term holiday: Monday 17 - Friday 21 February 2025
- Monday 24 February - Friday 4 April 2025

Easter holiday: Monday 7 - Tuesday 22 April 2025

Summer term



- Wednesday 23 April - Friday 23 May 2025 (Monday 5 May is a Bank Holiday)
- Half-term holiday: Monday 26 - Friday 30 May 2025

Talkboost—In Nursery and Reception we use Early Talkboost, and Talkboost. This is a small group intervention program that supports a range of skills that give children's language a boost if this is what we thinks your child needs. Talkboost is delivered through fun activities and games and are lead by Mrs Buttolph in the school bungalow. Talkboost targets attention and listening, learning and using more words, building sentences and confidence with speaking.

Welkomm— if required, we use this program to assess children's speech and language and to put in extra interventions and referrals to outside professionals if needed.

Pupil Premium—Upon entry to Nursery/Reception we will ask you to fill in a Pupil Premium form. This can lead to extra funding for the school as well as free school meals for the whole of primary school.









Safeguarding and Child Protection

This school is committed to promoting the health and welfare of all pupils. We are required by law to follow procedures laid down by the Norfolk Local Safeguarding Children Board if we see signs that one of our pupils may have been a victim of abuse. Use of the procedures in this way is an obligation placed on the school by legislation and in no way infers that any parent / carer is being accused of wrong doing.

Our Designated Safeguarding Lead is Mr Dean Alternative Designated Safeguarding Leads are Mrs Howard, Miss Burdett, Mrs Dewing and Miss Whittington.

Special Educational Needs and Disabilities

We believe that all children have their own special and individual needs. Most of these can be accommodated in the normal class situation. If however a child is identified with specific needs we are able to give more attention and specialist help by using the School Support Team. Children with specific special needs are monitored closely, taught in varying ways and usually make good progress. We aim to build a good working partnership between school, the family and outside agencies for the benefit of the child.

The school has well documented procedures that follow the agreed policy; parents may ask to see this policy.

Pastoral Care & Behaviour Policy

Pastoral care is generally the responsibility of the class teacher, who may consult senior staff if necessary. However, all staff in the school play an active role in supporting children, and children feel comfortable approaching all members of staff if they need help. A copy of the school behaviour policy is available on the website. We aim to build a positive and supportive environment for the children to flourish, focusing on praise and rewards. However we have clear consequences if things start to go wrong. Parents will be consulted whenever their co-operation or intervention is thought beneficial to the situation in hand, or if a serious situation arises.

Parents and the school

During the Summer Term, a programme of induction is organised for the children who will begin in Reception in the Autumn Term. We intend for children to be able to visit their new classroom to meet the staff and experience some of the activities they will be doing. There will also be a meeting just for parents to attend in June/July.

Curriculum meeting

In October we invite the parents in to talk about what and how we learn.

Parent / Teacher Consultations

During the Autumn and Spring terms, opportunities are provided for parents to meet their child's class teacher to discuss progress.

During the Summer term, all parents receive a written report on their child's progress in the academic year.

Ad Hoc Meetings

It is our policy that, if either the parent or the class teacher has a particular worry or concern about a child's progress or attitude, this should be discussed as soon as possible.

Tapestry

The Nursery and Reception teachers use Tapestry (online learning journal) to communicate with parents/carers about their children's learning. These platforms are used to post home learning activities and for regular communication between school staff and home.

Other Activities

There are regular opportunities for parents to come into school to share sports days, stay and learn cafes and Christmas performances.

Communication

Short messages can be communicated at the classroom door in the morning or longer at pickup. Emails can be sent to the office NOT to your child's class teacher. If you need a quiet word, we have chairs just inside or if you need help and support to fill in school forms.

Bungalow coffee and chat

Mrs Buttolph holds drop in sessions for parents to meet in our school bungalow once a month and at these you will have a chance to ask her any school related questions.

Our uniform in EYFS is:

Black jogging bottoms or leggings (black shorts or cycling shorts in the Summer)

A light blue or white collared t-shirt

A royal blue cardigan, jumper or sweatshirt either shop bought or with the school logo. (These are ordered directly by you from Price and Buckland—see link on school website). School fleeces can also be purchased and are a good additional layer in the Winter.

Black trainers

NO PE kit is needed

Children with long hair should have it tied back every day

Spare clothes should be left at school in a named small bag and returned if used.

Wellington boots that stay at school

A coat is needed every day as we go outside whatever the weather

EVERYTHING needs to be NAMED!!!





School Meals

Lunchtimes allow Reception children to eat their lunches and enjoy outside playtime within their year group. In EYFS, all meals are eaten in the classroom under the supervision of the Midday Supervising Assistants.

For safety's sake, we ask that no glassware, breakable flasks, tins or hot drinks be included in packed lunches. Please be aware that nuts, and products containing nuts, should not be included within packed lunches.

All children may choose to use the School Meals Service provided by-Norfolk County Services. Alternatively, children can bring their own packed lunch.

Infants are entitled to Universal Free School meals. Parents/carers should use the Pupil Asset App to order school meals. (More information will be provide by the school office. All meals should be pre-ordered 7 days in advance.

Mid Morning Drink / Snack

All children are required to bring a water bottle school, which can be used throughout the day. Recent research has shown that well-watered brains work more efficiently!



The children in Nursery, Reception, Year 1 and Year 2 are provided with free fruit as part of the National 5-a-day Fruit and vegetable Scheme. Children are entitled to free milk (1/3 pint of semi-skimmed) each day, up until they turn five years old.

Staggered start

In the first two weeks in September, we help the children to transition into school by having a staggered start. The children attend for short sessions in small groups, in order for us to get to know each other, to learn rules, routines and for the school to carry out the Governments statutory baseline assessments (www.gov.uk/guidance/reception-baseline-assessment). Although this can be difficult for working parents, it is commonplace in most Reception settings and recommended by the Norfolk EYFS advisory team. It has great benefits for the children involved and we are ready to start formal teaching quicker and as soon as the assessments are completed. More information will be issued in June/July. You can also decide whether your child starts school with whole or half days for the first half-term

Useful websites www.justonenorfolk.nhs.uk, www.norfolk.gov.uk/children-and-families